Myerstown, PA 17067

November 9, 2023

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treas. Justin Kale(absent); Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Operations Manager Chris Strause.

MINUTES:

Motion by Mr. Angley: Second by Mr. Rittle: To approve the minutes of the October 12th, 2023 meeting as distributed. Motion passed unanimously.

Mr. Ziegler abstained from the vote, due to his absence from the October 12, 2023 meeting.

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Brian Ziegler

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

1. Lebanon County Labor & Industry Solvency Fee letter

INVOICES:

Motion by Mr. Rittle: Second by Mr. Angley: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR NOVEMBER 2023:

1. Cycle #3’s meters were read for the month November 2023.

2. 106 Pa One Calls were responded to in October 2023.

3. DEP was out on October 17 for their 1 year follow up after the FPPE Inspection.

4. Steve H. and I attended the DEP, PFAS MCL Rule Training at the Reading Water Authority.

5. 10 N. Fairlane Ave., had to have a new service installed. The old service from main street through a meter pit was completely severed and the new curb stop that was installed in 1999 off of Fairlane was used, the old main street service was disconnected 11-7-23. (Vacuum Excavated).

6. I had a conference call with the Larson Group. The NPDES Permit might need to be utilized due to the capital cost of taking the backwash water to Jackson Twp. sewer.

7. High Service #3 had a new inverter duty motor installed. The new motor lasted a week and is now at the repair shop (warranty work).

8. We have received all the new Hach Turbidity Meters we are just waiting on the DEP Permit in order to install.

10. The Hach Turbidity Meters were ordered and Hanover is working on the permits for the change.

11. A. H. Moyer completed all the paving patches.

12. The Lebanon County Assessment Office contacted me about the Elevated water tank, and the Verizon antennas. The antennas are taxable and they will get back to me on the decision. The County Commissioners will make the decision.

13. The Authority will need to decide how they would like to move forward with determining how to prove piping material on the authority’s services throughout the system.

OFFICE REPORT FOR NOVEMBER 2023:

1. There were 0 new connection fees paid since last meeting.
2. There were 3 bad checks and 1 bad debit last month.
3. We posted 14 properties this month.
4. Shutoff notices were sent to 40 properties this month.
5. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

Solicitor Sandoe reported that he is still waiting for a response from McDonalds.

ENGINEER’S REPORT:

Was reviewed.

OLD BUSINESS:

Motion by Mr. Rittle; Second by Mr. Angley: To accept the additional coverage suggested by Arthur Hall Insurance totaling $7,382.00. Motion passed unanimously.

The 2024 preliminary budget was reviewed and discussed.

NEW BUSINESS:

Motion by Mr. Ziegler; Second by Mr. Angley: To approve Requisition 32-2023 for $5600.00 to reimburse the Myerstown Water Authority for the reimbursement of Transmission Main Permit Fees. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve Requisition 33-2023 for $23,496.51 to Hanover Engineering Inc., for reimbursement of Transmission Main Replacement. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr.Rittle: To reimburse 131 Gable Dr. $4245.25 for being charged 5 units instead of 1 unit since billing started in October of 2017. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Angley: To approve payment of $1768.70 to Hanover Engineering from the 428 W. Lincoln Ave. Subdivision Escrow Account. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve payment of $1194.00 to Hanover Engineering from the Cornerstone Estates Escrow Account. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Rittle: To approve payment of $211.75 to Hanover Engineering from the Environ Escrow Account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Angley: To close the Environ Escrow Account. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Angley: To use all of the RSF money to reduce the cost of health insurance from Delaware Valley Health Trust and approve the insurance renewal. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve the quote from Kohl Bros. to purchase a spare Inverter Duty Motor for the high service pumps for $7060.00. Motion passed unanimously.

A discussion was held on changing the Rules & Regulations to allow renters to have water invoices mailed to them. No action was taken at this time.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 9:13 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler

Secretary

Transcribed by Terry Miller

Admin. Sec.

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