Myerstown, PA 17067

October 13, 2022

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler(absent); Asst. Treas. Justin Kale(absent); Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; Operations Manager Chris Strause; and Assistant Secretary Terry Miller.

MINUTES:

Motion by Mr. Angley; Second by Mr. Rittle: To approve the minutes of the September 8, 2022 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

1. Hanover Engineering Fee Schedule for 2023
2. PMAA Fall meeting letter
3. PMAA Authority member dues letter
4. PMAA Utility takeover customer awareness letter

Mr. Hammer brought up sending a call or e-mail to all customers about the results of a takeover by a large water company.

INVOICES:

Motion by Mr. Rittle: Second by Mr. Angley: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR OCTOBER 2022:

1. Cycle #2’s meters were read for the month October 2022

2. 99 Pa One Calls were responded to in September 2022

3. The Authority has passed all Lead & Copper Samples for the 2022 Cycle.

4. DEP has given the Authority a new sampling calendar for Well #8. I no longer need to sampling on that well. The contractor performing the boring samples on the old UGI Gas Manufacturing site has stated that they found contamination. I believe this will impact any thought of someday treating and using Well #8.

5. Steve and I met with Jeff Steckbeck at the ELCO School Campus. Mr. Steckbeck brought us up to date with the leaks and new equipment being installed for their future water needs. He feels that this work should be completed by the end of the Thanksgiving break, as long as the required equipment is delivered.

6. An exit meeting with DEP on the Filter Plant Performance Evaluation was held on September 29th. The report is available for everyone to read.

7. Filter #3 is scheduled for media replacement the week of October 24, 2022.

8. The AKA fencing is hoping to start the fence replacement by the end of October. A 1/3 deposit was paid.

The rate stabilization fund from Delaware Valley Health Trust that was just received was discussed. The Authority must decide how much we want to roll in to our payments. The Authority decided to roll the entire amount in.

OFFICE REPORT FOR OCTOBER 2022:

1. There were 0 new connection fees paid since last meeting.
2. There were 0 bad checks last month.
3. We posted 17 properties this month.
4. Shutoff notices were sent to 46 properties this month.
5. We received an additional 6000 pressure sensitive bills.
6. The postage limit has been increased for our meter.
7. Kamstrup meters are being entered into the Flexibill system. I have entered about 270 meters so far.
8. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

Easements are all signed and awaiting landowners to come in and pick up their checks.

ENGINEER’S REPORT:

Was reviewed. A discussion was held on whether to use grout or piles to stabilize the water plant. The second opinion said that either option would be acceptable. The Authority felt that piles would be the best option so as not to take any chances with contaminating the wells. Mr. Fry will get in touch with Mark Giunta of Kleinfelder to start the process. Mr. Strause will also get Jackson Township’s approval for the landscaping wall.

The Authority decided to use 8-inch pipe for the Center St. Main Replacement Project.

OLD BUSINESS:

The Filter Media Project was discussed in the Engineer’s Report.

A discussion was held on getting pipe for the McKinley Ave. section of the transmission main. HDPE and ductile iron were both discussed. Mr. Strause will find out when Jackson Township is going to repave McKinley Ave.

Motion by Mr. Rittle; Second by Mr. Angley: To approve the draft copy of the 2021 Audited Financial Statements. Motion passed unanimously.

The E. Center Ave. water line replacement was discussed in the Engineer’s Report.

It was agreed to give the ELCO School District some extra time to repair their leaks. It was decided to check up with them regularly to monitor their progress.

The Water Plant structural issues and Geotechnical Reports were discussed in the Engineer’s report.

NEW BUSINESS:

A discussion was held on the Filter Plant Performance evaluation. Mr. Fry & Mr. Strause will get together to address the issues that need to be answered.

The purchase of the property at 595 Stracks Dam Rd. was discussed. Mr. Strause said that the price expected was extremely high and precludes us from considering it unless we use the loan money, which would have to have legal issues addressed. He will check with Darrel Peck about these issues.

Motion by Mr. Rittle; Second by Mr. Angley: To accept the quote from the Heim Corporation to install the new Filter Head Loss Transmitters. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Rittle: To approve the annual donation of $1000.00 to the Myerstown Pool. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Rittle: To approve the annual donations to the Fire Companies and the Fire Police of $250.00 each. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Angley: To approve the 2023 Minimum Municipal Obligation for the PMRS Pension Plan. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Angley: To rewrite the employee handbook to allow for an opt-out of the DVHT insurance. Motion passed unanimously.

The quote from GenServ/DynaTech generators for installation of the generator at Well 5 was discussed. Mr. Rittle said he can do the job for less money, so the Authority agreed to have him do it.

Motion by Mr. Angley; Second by Mr. Rittle: To allow a 3-month payment plan for the owner of 28 S. College St. Motion passed unanimously.

The UGI Gas Manufacturing Plant soil contamination and possible contamination of Well 8 was discussed in the Engineer’s report.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 9:09 P.M., prevailing time.

Respectfully submitted,

Terry M. Miller

Asst. Sec.

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