Myerstown, PA 17067

October 12, 2023

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler(absent); Asst. Treas. Justin Kale; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Operations Manager Chris Strause.

MINUTES:

Motion by Mr. Kale: Second by Mr. Angley: To approve the minutes of the September 14th, 2023 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

1. Thank you letter from Richland for helping with their water leak

INVOICES:

Motion by Mr. Rittle: Second by Mr. Angley: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR OCTOBER 2023:

1. Cycle #2’s meters were read for the month October 2023.

2. 48 Pa One Calls were responded to in September 2023.

3. Steve and I met with Hanover Engineer’s new structural engineer. He was out to look at the plant issues and take over for Tom Titone.

4. The elevated tank painting project is complete and the elevated tank was put back into service October 10. The ground tank was also pressure washed.

5. BFPE performed a flow test for the 428 W. Lincoln Ave. During the test the hydrant behind Nolt’s Auto parts was leaking and surfacing. A.H. Moyer installed a new hydrant 10-12-23. The hydrant that was replaced was from 1964.

6. A draft report is attached from the Larson Group on eliminating the backwash recycling.

7. DEP will be out 10-17-23 for a follow up inspection 1 year after the FPPE inspection.

8. Kohl Bros. replaced High Service Pump #3 motor. The new motor is an inverter duty motor. Tshudy electric was out and checked the old motor and got the VFD’s working properly. All the VFDs have been working good since. I am looking at quotes for replacement motors.

9. The 12” meter for the backwash pump had a new impeller and drive installed by Todd Duffy. Those parts took nearly 1 year to receive.

10. The Hach Turbidity Meters were ordered and Hanover is working on the permits for the change.

11. With help from Steffanie Fry of Hanover Engineer, the authority’s SAM.Gov registration was renewed for grant submittals.

OFFICE REPORT FOR OCTOBER 2023:

1. There were 0 new connection fees paid since last meeting.
2. There were 0 bad checks last month. Finally received payment for the July 27 bad check.
3. We posted 17 properties this month.
4. Shutoff notices were sent to 56 properties this month.
5. 283 All Kamstrup meters installed by Duffy are in the Flexibill system.
6. 310 E. Carpenter Ave. was shut off for non-payment. They paid the next day.
7. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

Solicitor Sandoe reported that McDonalds responded back and needed some more information before we can get a Deed of Dedication from them for their water line. Mr. Strause and Mr. Sandoe will work on it.

ENGINEER’S REPORT:

Was reviewed.

Motion by Mr. Kale; second by Mr. Rittle: To have Operations Manager Strause sign the public water supply permit for DEP. Motion passed unanimously.

OLD BUSINESS:

The Water Plant structural issues were discussed in the Engineer’s Report.

NEW BUSINESS:

Verizon’s lease proposal was discussed. The Authority did not like the usage language in the latest proposal so the consensus was that it was unacceptable and it was rejected.

The preliminary budget was reviewed.

The additional insurance recommendations from Arthur Hall Insurance were reviewed. The Authority decided more information is needed.

Motion by Mr. Rittle; Second by Mr. Angley: To approve a 3-month payment plan for 33 E. Main Ave. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Kale: To approve Requisition 31-2023 to reimburse the Myerstown Water Authority for the Center Ave. Water Main Replacement Project in the amount of $230,910.10. Motion passed unanimously.

A discussion was held on the request for a meeting with representatives of PA American Water on the Authority’s future plans. The Authority was unanimous in their rejection of this request.

A discussion was held on purchasing additional Kamstrup meters at the old pricing of $305.00 per meter. The Authority decided to hold off for now on this.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 9:12 P.M., prevailing time.

Respectfully submitted,

Chris Strause

Operations Manager

Transcribed by Terry Miller

Admin. Sec.

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