Myerstown, PA 17067

September 14, 2023

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treas. Justin Kale; Vice Chairman Patrick Angley; Engineer Farley F. Fry(absent); Solicitor Kenneth Sandoe; and Operations Manager Chris Strause.

MINUTES:

Motion by Mr. Angley: Second by Mr. Kale: To approve the minutes of the August 10, 2023 meetings as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

1. Millcreek/Richland e-mail requesting billing assistance.
2. PA Historical Society clean and clear letter regarding the Transmission Main.
3. Dupont class action settlement letter.

INVOICES:

Motion by Mr. Ziegler: Second by Mr. Angley: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR SEPTEMBER 2023:

1. Cycle #1’s meters were read for the month September 2023.

2. 88 Pa One Calls were responded to in August 2023.

3. Kleinfelder has installed the data loggers, I haven’t heard any results at this time.

4. Southern Corrosion has started the painting of the Elevated Tank. I am having trouble with the main line valve it is leaking by. An insertion valve will eventually need to be installed if not now definitely in the future.

5. The fire hydrant at W. Maple and Good will was hit by the Borough’s contractor. A.H. Moyer is scheduled to dig up and check for any damage underground Friday, 9-15-2023. The Borough’s contractor will be paying the bill.

6. I received a draft copy of the UGI MGP report. The report consists of 704 pages, anyone is welcome to read the report, I did not make copies for everyone.

7. I am scheduled to have a Workers Comp. audit 9-15-2023.

8. I have a quote for a new pressure transducer for the elevated tank. The cost is $1,515.00 and I will be purchasing for a spare.

OFFICE REPORT FOR SEPTEMBER 2023:

1. There were 0 new connection fees paid since last meeting.
2. There were 0 bad checks last month. Still waiting for payment of a July 27 bad check. Customer is having trouble getting a money order from Navy Federal Credit Union.
3. We posted 26 properties this month.
4. Shutoff notices were sent to 73 properties this month.
5. 283 Kamstrup meters of the 300 Duffey installed are entered into the system. We should be finished by next week. Duffey has corrected the errors we discovered to this point.
6. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

Nothing to report.

ENGINEER’S REPORT:

Was reviewed. Read by Mr. Strause as Engineer was absent.

OLD BUSINESS:

The Water Plant structural issues were discussed. Engineer Fry will get Mark Giunta back in to evaluate the floor in the chemical feed room.

Motion by Mr. Rittle; Second by Mr. Kale: To approve Hach quote # 100923234V4 to replace all the 1720E Turbidity Meters per DEP FPPE comments. Motion passed unanimously.

NEW BUSINESS:

Motion by Mr. Angley; Second by Mr. Rittle: To approve payment of $201.50 to Hanover Engineering from the 428 W. Lincoln Escrow Account. Motion passed unanimously.

Motion by Mr. Kale; Second by Mr. Ziegler: To approve payment of $141.00 to Hanover Engineering from the Cornerstone Estates Escrow Account. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Angley: To approve Requisition 30-2023 for $2729.00 to Hanover Engineering for the transmission main project. Motion passed unanimously.

A discussion was held on the quote from Fraser Advanced Information Systems on replacing our old copier with a new one. The Authority decided to wait until we are further along in our current lease before any changes are made.

Verizon’s new lease proposal for the antennae on the elevated tank was reviewed and discussed. The Authority is not in favor of the proposed change in the lease amount. The current (original) contract is still valid.

The price of a JCB S1930E Manlift for plant maintenance was reviewed. It was decided to get a few other quotes before a decision is made.

Plans for 209 W. Main Ave. “Porky’s Last Stand” were reviewed. It was decided to add an additional EDU to the property.

Motion by Mr. Rittle; Second by Mr. Angley: To add an additional EDU to 209 W. Main Ave. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Rittle: To close the Dunkin Donuts Escrow Account. Motion passed unanimously.

The sketch plans for the 651 W. Lincoln Ave. subdivision plan were reviewed.

Motion by Mr. Kale; Second by Mr. Angley: To approve the 2024 MMO for the Pennsylvania Municipal Retirement System. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Rittle: to rescind the motion from the August 10, 2023 meeting applying a connection fee to 20 W. Maple Ave and to add an additional EDU. Motion passed unanimously. It was decided to require the owner to sign an affidavit that it will only be used for the stated use or a tapping fee will be required.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:35 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler

Secretary

Transcribed by Terry Miller

Admin. Sec.

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