Myerstown, PA 17067

April 8, 2021

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treas. Justin Kale; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe (absent); Operations Manager Chris Strause; and Assistant Secretary Terry Miller.

MINUTES:

Motion by Mr. Angley: Second by Mr. Rittle: To approve the minutes of the March 11, 2021 meeting as distributed. Motion passed unanimously.

Mr. Ziegler abstained from the vote, due to his absence from the March 11, 2021 meeting.

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Brian Ziegler

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

1. Board Member Training letter
2. Highmark refund letter

INVOICES:

Motion by Mr. Rittle: Second by Mr. Angley: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

None as no statements were received prior to the meeting.

OPERATIONS REPORT FOR APRIL 2021:

1. Cycle #2’s meters were read for the month of April 2021.

2. 89 PA One Calls were responded to in March 2021.

3. Well Levels- #3 – 14’ Pumping, #5 – 8’ Static, #6 – 8’ Pumping, #8 – 10’ Static.

4. Repaired a 6” leak at 5 E. Jefferson Ave. The bell was cracked and had to be cut out 3-26-2021.

5. All the media from Filter #1 was removed. All associated parts for rebuilding the underdrain and unisweeps have been ordered.

6. We are experiencing comm failures on all of our facilities. This started randomly a few months ago but within an hour would clear up and be fine. This time they went out on Monday at 4 am and have not been working properly since. I had Verizon out to check that they were not stepping on our frequency they were all good. Still waiting on ACS to respond. I have since gotten information on a company GES Technology that is affiliated with the Heim Group. They have taken over for ACS at both Cornwall and Fredericksburg water & sewer companies.

7 The farmer located at 188 N. Ramona Road is in favor of the new route of the transmission main and is willing to work with the Authority to get this completed.

A discussion was held on the ongoing communications failures.

OFFICE REPORT FOR APRIL 2021:

1. There were 0 new connection fees paid since last meeting.
2. There were 0 bad checks last month.
3. We posted 8 properties this month.
4. Shutoff notices were sent to 47 properties this month.
5. 323 S. Cherry and 41 E. Main Ave. were both sold so the payment agreements with Daniel Ebling ended and all charges were paid at settlement.
6. We lost the ability to get eStatements from Fulton Bank unless we do away with mailed statements. Apparently this is common with all banks.
7. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

No Solicitor present.

ENGINEER’S REPORT:

Was reviewed.

A discussion was held on the ELCO School District’s request to have us take over the 8 inch line under Route 501. The Authority decided they did not want to take over this line or the extension to the meter pit from the line. The Authority did approve a change of the vault to the south side of the driveway on the west side of Route 501.

OLD BUSINESS:

The ELCO School District Water Line Project was discussed in the Engineer’s Report

The Filter Media Replacement Project was discussed in the Engineer’s Report. Quotes for the changes were reviewed.

NEW BUSINESS:

The Ephrata National Bank proposal was discussed.

Motion by Mr. Ziegler; Second by Mr. Kale: To move all accounts to the Ephrata National Bank. Motion passed unanimously.

A discussion was held on the billing system issues. Mr. Hammer requested that we get a list of problems with Invoice Cloud and the billing system by next meeting.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:33 P.M., prevailing time.

Respectfully submitted,

Terry M. Miller

Asst. Sec.

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