Myerstown, PA 17067

March 11, 2021

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler (absent); Asst. Treas. Justin Kale; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; Operations Manager Chris Strause; and Assistant Secretary Terry Miller.

MINUTES:

Motion by Mr. Angley: Second by Mr. Rittle: To approve the minutes of the February 11, 2021 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

1. PMRS letter about CFO retirement
2. Concord Public Finance Yearly payment schedule for the 8 million dollar note

INVOICES:

Motion by Mr. Rittle: Second by Mr. Angley: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR MARCH 2021:

1. Cycle #1’s meters were read for the month of March 2021.

2. 27 PA One Calls were responded to in February 2021.

3. Well Levels- #3 – 14’ Pumping, #5 – 8’ Static, #6 – 8’ Pumping, #8 – 10’ Static.

4. All 1st quarter sampling was completed

5. Started working on the EPA Risk and Resilience Plan that must be submitted by June 30, 2021.

6. Kohl Bros. has started the work on the VFD’s at both booster stations.

7 The farmer located at 188 N. Ramona Road is in favor of the new route of the transmission main and is willing to work with the Authority to get this completed.

8. Closing on the new 2021 Bank Note/Refinancing will be done Monday March 15, 2021.

OFFICE REPORT FOR MARCH 2021:

1. There were 0 new connection fees paid since last meeting.
2. There was 1 bad check last month. The customer failed to pay within 10 days and Amy Leonard was notified to send him a letter. He paid the day the letter was to go out.
3. We posted 19 properties this month.
4. Shutoff notices were sent to 55 properties this month.
5. 108 E. Main Ave. paid and was turned back on.
6. Dice paid their 12 month payment plan in full. They paid off early.
7. Fulton bank will charge $10.00 a month for us to do online bill pay.
8. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

Nothing to report.

ENGINEER’S REPORT:

Was reviewed.

As to the Filter Media Replacement Project, the successful bidder is having difficulty obtaining the anthracite for the project. A discussion was held on what we will do if they cannot obtain the material to allow them to start before summer. Mr. Strause said we will have to make a decision at the time as to whether to proceed in summer. Mr. Fry said he will contact the contractor and see where he stands as to obtaining the anthracite.

Mr. Fry asked the solicitor if we need a trespass notice from the two farmers where he will have to survey for the new transmission main. Mr. Sandoe said that we should obtain one and he will prepare it.

A discussion was held about the relocation of the meter pit for the ELCO School Water Project and it was mentioned that if the hydrant at King St. and Route 501 was struck again, that the school would be out of water until it was shut off. Mr. Hammer suggested that we put bollards around the hydrant to protect it from damage. Mr. Fry suggested a break ring and concrete pad instead of the bollards as it would be cheaper and serve the same purpose.

OLD BUSINESS:

The ELCO School District Water Line Project was discussed in the Engineer’s Report

Future projects have been discussed and are pretty well set except for a possible pole building at the Plant. There was a discussion on whether we should replace the existing line on McKinley Ave. during the transmission main replacement or wait until later. Mr. Strause said that the McKinley Ave. line is still an old 10 inch line.

The Filter Media Replacement Project was discussed in the Engineer’s Report.

A discussion was held on a quote for a generator for Well 5 from DynaTech.

Motion by Mr. Angley; Second by Mr. Kale: To purchase a generator for Well 5 from DynaTech per their quote. Motion passed unanimously.

NEW BUSINESS:

None

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 7:50 P.M., prevailing time.

Respectfully submitted,

Terry M. Miller

Asst. Sec.

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