Myerstown, PA 17067

March 9, 2023

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treas. Justin Kale; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Operations Manager Chris Strause.

MINUTES:

Motion by Mr. Rittle: Second by Mr. Angley: To approve the minutes of the February 9, 2023 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

1. PMAA Board Member Training letter

INVOICES:

Motion by Mr. Rittle: Second by Mr. Kale: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed. Debt service was added to the Financial Report as well as a line for the Center Ave. Main Replacement project.

OPERATIONS REPORT FOR MARCH 2023:

1. Cycle #1’s meters were read for the month March 2023.

2. 52 Pa One Calls were responded to in February 2023.

3. All first Quarter samples have been taken 3-8-23.

4. Filter #3 will be super-chlorinated for the weekend and if the bacteria sample comes back good the filter will be put back on-line.

5. The generator has been installed at Well #5. We are still working with GenServe to get the Generator online. They now have to wait on the transformer that powers the control board.

6. A meeting will be held next Tuesday, 3-14-23 with all parties involved with the Dunkin Donuts Land Development Plan. Dunkin is now requesting to drill a well on the proposed property.

7. I spoke with Stantec Engineering about the vacant lot for Well 8. They are working on the final report and will be submitting a copy to DEP, UGI, Myerstown Borough and MWA.

8. GES was able to program the SCADA System to calculate the disinfection Profile on a running total and have it connected to the Winn 911 system that it can call if the alarm set points are reached. This was one of the violations that DEP was primarily concerned with.

9. A. H. Moyer has started the Fairlane Avenue service line replacements. They have completed 9 of the 14 as of 3-9-23.

10. Pre construction meeting was held 3-8-23 for the Center Avenue Main Replacement Project. Ebersole has indicated they plan on starting Monday, 3-13-23.

11. I have been contacted about a new land development plan for 428 W. Lincoln Ave. They are planning on building a seven-unit retail shop.

12. I have been contacted about a commercial use and the possibility of obtaining water for 651 W. Lincoln Ave.

13. After my last conversation with the owner of the Country Acres mobile home park. I believe they will not be pursuing hooking up to MWA.

14. New phones are being purchased for the authority. The new phones have been budgeted for the last two years. The current phones are starting to have issues and are 8 years old.

15. Swift Reach which is the authority’s emergency call out unit has been purchased by a new company. I will need to except the new contract at the same price to have everything migrated over to the new system. The documents are attached for review.

There was a lengthy discussion on the Southern Corrosion Tank Maintenance Contract. Information was also shared on the I. K. Stoltzfus list of prices; they do not provide service contracts, but will provide pricing for any items Southern Corrosion would be performing.

OFFICE REPORT FOR MARCH 2023:

1. There were 0 new connection fees paid since last meeting.
2. There were 0 bad checks last month.
3. We posted 18 properties this month.
4. Shutoff notices were sent to 68 properties this month.
5. 304 S. Railroad St. paid their payment plan in full. We now have no outstanding payment plans.
6. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed. The Authority discussed methods of payment if the Southern Corrosion Tank Maintenance Contract was approved. The Authority discussed paying the first year from the Reservoir Maintenance account, then budgeted after that for the remaining years. It was also discussed that the Authority could plan to use some of the invested funds to cover the contract cost.

SOLICITOR’S REPORT:

Solicitor Sandoe said he will discuss his report under Old Business because it all involves the Dunkin Donuts Project.

ENGINEER’S REPORT:

Was reviewed. Engineer Fry will get information from Earth Engineering concerning the Plant structural issues. He mentioned that 19 E. Center Ave. will need an additional service added to supply the fire service that is being installed.

A discussion was held on the Dunkin Donuts Project. It was noted that the line that serves McDonald’s has never been dedicated to the Water Authority. The Solicitor will draw up a Deed of Dedication and an easement.

The contamination at Well 8 was discussed and possible financial compensation from UGI due to the well not able to be used anymore was also discussed.

OLD BUSINESS:

The Water Plant structural issues were discussed in the Engineer’s Report

The Dunkin Donuts Project was discussed in the Engineer’s Report.

There was no update on the Cornerstone Estates Project.

Motion by Mr. Rittle; Second by Mr. Angley: To approve the Southern Corrosion Tank Maintenance Contract pending positive reviews from PA customers from their provided list and an internet search. Motion passed unanimously.

NEW BUSINESS:

Motion by Mr. Kale, Second by Mr. Ziegler: To approve Requisition 25-2023 for $511.75 to Hanover Engineering for the Transmission Main Project. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Kale: To approve payment of $755.86 to Hanover Engineering from the Dunkin Donuts Escrow Account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Rittle: To approve and sign Resolution 01-2023 to extend the draw down period on the Guaranteed Water Revenue Note, Series 2021 with the Ephrata National Bank, from May 15, 2023 to May 15, 2024. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Rittle: To approve the revised Water Authority Standard Details for the Rules and Regulations. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Kale: To pay the closing costs to Concord Public Finance for the loan draw down extension. Motion passed unanimously.

A discussion was held on the possibility of selling the old Iperl meters that we are replacing to other Water Authorities that are still using them. The built-in lithium batteries makes them hard to dispose of.

Motion by Mr. Rittle; Second by Mr. Angley: To sell excess meters and radio reads for $10.00 apiece. Motion passed unanimously.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:48 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler

Secretary

Transcribed by Terry Miller

Admin. Sec.