Myerstown, PA 17067

February 9, 2023

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treas. Justin Kale; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Operations Manager Chris Strause.

MINUTES:

Motion by Mr. Angley: Second by Mr. Rittle: To approve the minutes of the January 12, 2023 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

1. Commonwealth of PA Fluoride Request letter.
2. PA One Call new rate letter.
3. PMAA Board member training letter.
4. Lebanon County Farmland Preservation notice letter.

INVOICES:

Motion by Mr. Rittle: Second by Mr. Kale: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed. A discussion was held on the request for a Draw Period extension for the Water Revenue Note 2021 from Ephrata National Bank. Ephrata has not contacted us as of this time about the request.

Mr. Strause questioned buying the Bank of China CDs. There was no response.

OPERATIONS REPORT FOR FEBRUARY 2023:

1. Cycle #3’s meters were read for the month February 2023.

2. 25 Pa One Calls were responded to in January 2023.

3. DEP informed me that we had another violation for not taking Asbestos Samples. The sample was taken on March 20, 2020. The violation was removed.

4. Filter #3 is still in the process of backwashing to clear out the anthracite.

5. The generator has been installed at Well #5. It was determined during startup that the control board on the transfer switch is bad. The board is not detecting inline commercial power. The generator ran fine and the transfer switch worked, but a new board is needed. The timeline on a new one is approximately 12 months.

6. I registered the Authority with the EPA for the up coming UCMR5 Sampling. The sampling will be for PFAS and Lithium on E.P. 101. The sampling will be for 12 months starting in March 2024. EPA will be paying for the sampling since the authority is under 10,000 in population. DEP has now informed me that I must start sampling for the exact same thing in January of 2024, and the Authority will have to pay for these samples. When I contacted them about this their excuse was that the lab that is performing the samples for the **EPA is not a PA State Certified LAB.**

7. Filter #1 inspection was performed by Water Services Professionals. The inspection report has not been received by the meeting date.

8. I have contacted the PA State Game Commission about the vultures on the Elevated Water Tank. They in conjunction with the USDA are going to try and help get the birds to move on. They are a federally protected bird and special precautions must be taken.

9. SARA Title II, Chapter 110 Reports, and all ACA 1095 Forms have been filed with DVHT. The DRBC Report is the only one that must still be completed by March 31, 2023.

OFFICE REPORT FOR FEBRUARY 2023:

1. There were 0 new connection fees paid since last meeting.
2. There were 0 bad checks last month.
3. We posted 17 properties this month.
4. Shutoff notices were sent to 37 properties this month.
5. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

Solicitor Sandoe discussed giving a tapping fee credit to Steve’s Transmissions in exchange for a water line right of way.

ENGINEER’S REPORT:

Was reviewed.

Motion by Mr. Angley; Second by Mr. Rittle: To award bid for the Center Ave. Main Replacement Project to Ebersole Excavating for $154,905.00 for ductile iron pipe. Motion passed unanimously.

OLD BUSINESS:

A discussion was held on Kleinfelder’s terms for engineering work.

Motion by Mr. Angley; Second by Mr. Kale: To have Kleinfelder do the engineering work contingent on contract changes previously agreed to at a cost of $7150.00. Motion passed unanimously.

The Dunkin Donuts Project was discussed in the Solicitor’s Report.

Motion by Mr. Rittle; Second by Mr. Ziegler: To exchange a tapping fee to Steve’s Transmissions in exchange for a water line easement along Steve’s Transmissions property. Motion passed unanimously.

A discussion was held on Cornerstone Estates.

A discussion was held on Country Acres Mobile Home Park’s connection to the water system.

A discussion was held on New Beginnings Church’s connection request to the water system.

A discussion was held on the Tank Maintenance Contract from Southern Corrosion. Mr. Fry suggested that we contact I. K. Stoltzfus to see if they would offer a contract for the tank maintenance. Mr. Strause will check into it.

NEW BUSINESS:

Motion by Mr. Rittle, Second by Mr. Angley: To approve Requisition 24-2023 for $4964.30 to Hanover Engineering for the Transmission Main Project. Motion passed unanimously.

Motion by Mr. Kale; Second by Mr. Ziegler: To approve payment of $232.00 to Hanover Engineering from the Dunkin Donuts Escrow Account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Angley: To approve payment of $29.00 to Hanover Engineering from the Cornerstone Estates Escrow Account. Motion passed unanimously.

The Center Ave. Main Replacement Project was discussed and the bid approved under the Engineer’s Report.

The Draw Period for the Water Revenue Note 2021 was discussed under the Financial Report.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:35 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler

Secretary

Transcribed by Terry Miller

Admin. Sec.

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